

**REGULAR TERM
REGULAR SESSION
SEPTEMBER 26, 2023**

On this the 26th day of September, 2023, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Katherine Brooks	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes).

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from September 12, 2023 were submitted.

A motion was made by Comm. Hunt, seconded by Comm. Martin, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY2023 Budget, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for FY 2023 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider Proclamation of National 4-H Week FY 2023, and take any necessary action.

Karsyn Damborsky, Olivia Sommerfeld, Emma Strelczyk, Austin Sommerfeld, Landon Miller, and Blair Barnes, members of the 4-H County Council, were present in Court to request that Commissioners' Court proclaim October 1st thru October 7th, 2023 as National 4-H week.

A motion was made by Judge Sklar and seconded by Comm. Bubela to approve Proclamation of National 4-H Week FY 2023. Motion carried.

Clerk's Note: A copy of the proclamation on file among exhibits of Commissioners' Court.

Receive District Judges order setting salaries of the Auditor's Office for the fiscal year 2024 and the Court Reporters for calendar year 2024.

A motion was made by Comm. Bubela and seconded by Comm. Karl to receive District Judges order setting salaries of the Auditor's Office for the fiscal year 2024. Motion carried.

Clerk's Note: A copy of the order is on file among exhibits of Commissioners' Court.

Consider accepting Texas Indigent Defense Commission Extraordinary Disbursement Grant in the amount of \$20,000.00 for partial reimbursement for capital murder trial, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to accept a Texas Indigent Defense Commission Extraordinary Disbursement Grant in the amount of \$20,000.00 for partial reimbursement for capital murder trial. Motion carried.

Clerk's Note: A copy of the award letter is on file among exhibits of Commissioners' Court.

Consider increase in Jury Cash Funds due to increase in juror reimbursement amounts from \$10 to \$20 for first day or partial day of service effective September 1, 2023, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Bubela to approve increase in Jury Cash Funds from \$1,500.00 to \$2,000.00 due to increase in juror reimbursement amounts increase effective September 1, 2023. Motion carried.

Consider Resolution to Allow Online Auctions For Tax Foreclosure Sales, Tax Resales, and to Adopt Rules Governing Online Auctions, and take any necessary action.

A motion was made by Comm. Karl, seconded by Comm. Martin, to approve Resolution

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to Allow Online Auctions for Tax Foreclosure Sales, Tax Resales, and to Adopt Rules Governing Online Auctions. Motion carried.

Clerk's Note: A copy of resolution on file among exhibits of Commissioners' Court.

Consider Texas Association of Counties 2024 Post-65 Retiree Benefit Plans, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela to keep the Texas Association of Counties 2024 Post-65 Retiree Benefit Plans, as is with no changes. Motion carried.

Clerk's Note: A copy of the renewal notice on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Utilities) with LaWard Communications on County Roads 452, 463, 464, and 465, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve the application for County Road Crossing (Utilities) with LaWard Communications on County Roads 452, 463, 464, and 465. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

Consider proposed septic permitting fees, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to approve the proposed septic permitting fees effective on January 1, 2024. Motion carried.

Clerk's Note: A copy of the fee schedule on file among exhibits of Commissioners' Court.

Consider flu shots for Jackson County Employees with Jackson County Hospital District, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela to approve flu shots for Jackson County Employees with Jackson County Hospital District on October 12th, 2023. Motion carried.

Consider Resolution Authorizing County Grant Program Year 2024 with Friends of Elder Citizens, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to approve Resolution Authorizing County Grant Program Year 2024 with Friends of Elder Citizens. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

Consider Agreement with Redeemer After-School Roundup Program – 2023/2024, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve Agreement with Redeemer After-School Roundup Program – 2023/2024. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider Participating Entity Services Agreement with Appriss Insights, LLC, (Equifax) for the Statewide Automated Victim Notification Service (SAVNS) for the year ending August 31, 2024, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Participating Entity Services Agreement with Appriss Insights, LLC, (Equifax) for the Statewide Automated Victim Notification Service (SAVNS) for the year ending August 31, 2024. Motion carried.

Clerk's Note: A copy of the agreement is on file among exhibits of Commissioners' Court.

Consider the 52-month Xerox Lease Agreement for Library copier, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the the 52-month Xerox Lease Agreement for the Library copier. Motion carried.

Clerk's Note: A copy of the agreement is on file among exhibits of Commissioners' Court.

Consider Interlocal Agreement with Travis County the participate in the Motor Vehicle Crime Prevention Authority of the State of Texas (MVCPA) grant and ratification of the Non-Supplanting Certification, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the Interlocal Agreement with Travis County the participate in the Motor Vehicle Crime Prevention Authority of the State of Texas (MVCPA) grant and ratification of the Non-Supplanting

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Certification: Motion carried.

Clerk's Note: A copy of the agreement is on file among exhibits of Commissioners' Court

Consider engagement letter with Pattillo, Brown & Hill, LLP for audit of the financial statements as of September 30, 2023, and for the year then ended, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to receive the engagement letter with Pattillo, Brown & Hill, LLP for audit of the financial statements as of September 30, 2023, and for the year then ended. Motion carried.

Clerk's Note: A copy of the engagement letter is on file among exhibits of Commissioners' Court.

Consider Contract Extension No. 4 with Ceres Environmental Services for Contingency Disaster or Storm Debris Clearing, Removal, Disposal Services and Staging and Reduction Sites, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the Contract Extension No. 4 with Ceres Environmental Services for Contingency Disaster or Storm Debris Clearing, Removal, Disposal Services and Staging and Reduction Sites. Motion carried.

Clerk's Note: A copy of the agreement is on file among exhibits of Commissioners' Court.

Consider reimbursing Jackson County Emergency Services District #3 for payment of APCO International invoice dated 7/25/23 in the amount of \$2,250 for licensing fees for additional frequencies out of ARPA funds, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to reimburse Jackson County Emergency Services District #3 for payment of APCO International invoice dated 7/25/23 in the amount of \$2,250 for licensing fees for additional frequencies out of ARPA funds. Motion carried.

Clerk's Note: A copy of the invoice is on file among exhibits of Commissioners' Court.

Consider changes to the Fixed Asset Capitalization and Depreciation Thresholds, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the changes to the Fixed Asset Capitalization and Depreciation Thresholds as amended. Motion carried.

Clerk's Note: A copy of the policy is on file among exhibits of Commissioners' Court.

Receive Unaudited Financial Statements as of and for the eleven months ended August 31, 2023.

A motion was made by Comm. Martin and seconded by Comm. Karl to receive Unaudited Financial Statements as of and for the eleven months ended August 31, 2023. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Consider bid for monthly MSP Server Plan with D.E. Webworks, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the bid for monthly MSP Server Plan with D.E. Webworks. Motion carried.

Clerk's Note: A copy of the bid is on file among exhibits of Commissioners' Court

Consider Amendment to Contract for Municipal Solid Waste Collection and Disposal Services with Texas Disposal Systems, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the amendment to Contract for Municipal Solid Waste Collection and Disposal Services with Texas Disposal Systems with changes made to paragraph G on page 3. Motion carried.

Clerk's Note: A copy of the contract is on file among exhibits of Commissioners' Court.

Consider amending Sheriff and Constables' Fees, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to amend the Sheriff and Constables' Fees to reflect an additional \$50.00 per hour fee after the first hour to the Writ of Possession. Motion carried.

Clerk's Note: A copy of the fees is on file among exhibits of Commissioners' Court.

Consider Burn Ban, and take any necessary action.

Agenda item passed.

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Consider Treasurers' Report for month of August, and take any necessary action.

Mary Horton, Treasurer, submitted the Treasurer's Report for the month of August to the Court.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the Treasurer's report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

Consider Payment of County and Precinct bills, payroll and court orders.

It was noted that there were two pages of court orders.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to pay the County and Precinct bills, payroll and court orders. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Hunt to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL CHANGES**

September 26, 2023

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Hudson, Jaclyn	County Clerk	Correction	\$20.02	\$20.36	09/16/2023
Drastata, Kelley	District Clerk	Correction	\$20.02	\$19.64	09/16/2023
Thompson, C. Stephon	Law Enf Contracts	Correction	\$26.46	\$27.51	09/16/2023
Lopez, Paulito	Precinct #4	Part time	\$0.00	\$18.50	09/26/2023

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Baker, James	Sheriff Forfeiture	Correction	\$96.15	\$36.54	09/16/2023

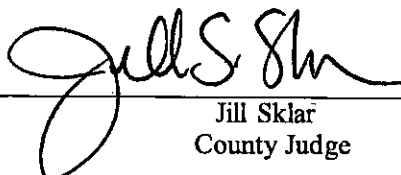
Receive various county reports, news and information.

Discussion was had regarding weather damage and staging areas for debris.

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Hunt to adjourn at 10:22 a.m. Meeting **ADJOURNED**

APPROVED this the 10th day of October 2023.



Jill Sklar
County Judge

ATTEST:

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Katherine R. Brooks, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

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